



powell street festival society

パウエル祭協会

Suite 410-111

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February 1, 2012

Dear Craft Booth Applicant,

We are very excited to be celebrating the 36th annual Powell Street Festival on **Saturday, August 4th and Sunday, August 5th, 2011!**

If you are interested in participating in the 2011 festival as a craft vendor, please fill out the following form and return it to us by **10am, Monday March 5th, 2012**. You may **fax** the form to **604 739 9308**, **mail** the form to Suite 410 - 111 W. Hastings Street, Vancouver, BC, V6B 1H4, or **email** the form to gm@powellstreetfestival.com. Please write "PSF 2012 Craft Booth Application" in the subject line of your email.

As usual all applicants must supply us with 3 images of items that you intend to sell. Please send hardcopies of the images OR electronic copies of the images in PDF format OR email a link to the images (i.e. Flickr). Please itemize your images, and include a list of approximate price value for each work listed (see page 3).

Please note the following:

1. Each booth **MUST** remain open from 11:30 am (at the latest) until 7:00pm on Saturday, August 4th and from 11:30 am until 6:30pm on Sunday, August 5th. Please note that the Festival opens at 11:30 am.
2. The Festival will provide one table and two chairs to each vendor. You may rent chairs and tables for an additional fee.
3. The Festival will not supply electricity to craft booths.
4. The Festival cannot guarantee you a specific booth location, if requested.
5. The Festival will supply a loading pass only to use for unloading your vehicle during Festival hours. If you abuse your loading pass and stay longer than the permitted time, please note that your car will be towed.
6. A commission equal to **20% of gross sales** will be paid to the Powell Street Festival Society by the deadline of **Friday, August 17th, 2012**. All items for display and sales must be related to Japanese Canadian culture.
7. It is **mandatory** that each booth supply at least one volunteer for set-up day on Friday, August 3rd -- the Volunteer Coordinator will be contacting you to confirm your volunteer schedule.
8. If you wish to share your booth with another artist(s), she/he must apply and be accepted individually for a booth (that is, you are not permitted to share with someone who has not applied on her/his own).
9. The Festival has a **no-conflict** policy which means that we will not permit vendors to sell duplicate items. This is decided on a case-by-case basis, but please detail your items carefully to enable us to determine if there are any duplications.
10. This year we are implementing a Jackson Street Marketplace for goods that are not handmade. If you fall into this category and would like an application, or are unsure about your categorization, please contact the office for further clarification. Booths which do not sell handmade craft or art items will be ineligible to apply to the Craft Booth section of the Powell Street Festival.

By signing your application form, you agree to the above guidelines.

If you have any questions, please feel free to contact me at 604 739 9388. The craft booth coordinator or our 2012 Production Coordinator will call you after we receive your application form, most likely not until May or June. Also please note our new address! **Suite 410 - 111 W. Hastings Street, Vancouver, BC, V6B 1H4**. Your support of the Powell Street Festival is greatly appreciated!

Best Wishes,

Julia Aoki, Interim General Manager